

# Administrative Details for the 19th Annual General Meeting

**DATE** : Tuesday, 31 May 2016  
**TIME** : 03:30 PM  
**VENUE** : The Grand Ballroom, Waters Edge,  
No. 316, Ethul Kotte Road, Battaramulla

## Registration

1. Registration will be from 02:00 PM to 03:30 PM.
2. Please produce your National Identity Card (NIC) to the registration staff for verification.
3. Upon verification, you are required to write your name and sign on the Attendance List placed on the registration table.
4. After registration, please leave the registration area immediately and proceed to the meeting hall.
5. The registration counters will handle only verification of identity and registration.

## Help Desk

6. Please proceed to the Help Desk for any clarification or queries.
7. The Help Desk will also handle revocation of proxy's appointment.

## Entitlement to Attend and Vote

8. Only persons who are shareholders of the Company and whose names appear on the Share Register as at the AGM date will be entitled to attend the above meeting.

## Proxy

9. A shareholder entitled, as set out above, to attend and vote at the meeting but is unable to attend the meeting, is entitled to appoint a proxy to attend and vote at the AGM instead of him/her by completing the Form of Proxy enclosed herewith.
10. The Form of Proxy should only be used for the purpose of appointing a proxy to attend and vote on your behalf at the meeting in the event you are unable to attend the meeting, and should not be used to confirm participation at the AGM.

11. If you have submitted your Form of Proxy prior to the meeting and subsequently decide to attend the meeting yourself, please proceed to the Help Desk to revoke the appointment of your proxy. You will not be allowed to attend the meeting together with a proxy appointed by you.
12. In order to be valid, the Form of Proxy must be duly completed and forwarded to the Group Company Secretary, Dialog Axiata PLC, No. 475, Union Place, Colombo 2, and must be received not later than 48 hours before the time appointed for holding the meeting, i.e. before 03:30 PM on 29 May 2016.

## Enquiry

13. If you have general queries prior to the meeting, you may contact us on our Shareholder Helpline on +94 773 908 929 or contact Ms. Rochelle Alahakone on +94 777 088 900 during working hours.